

Create Assessment Questions

In order to build a quiz / self-test / survey, create all of the questions first within the Question Database.

- Login to WebCT, Access the Build tab
- Select the Assessments tool
- Click on Go to Question Database
- Select Create Questions and choose the type of question you wish to add

Multiple Choice/Multiple select question:

- Type in a unique question title (across all assessments in your course). Can be something like 'quiz1question1' or can be subject related like 'anorexiaquestion1'.
- Type in the question text. If you need to create a table, insert a picture, insert a link, or use advanced formatting, enable the HTML Creator.
- Choose to have 1 correct answer or multiple correct answers.
- Type in Answer 1,2,3,4, as many answers as you need. Enter specific feedback if desired under each answer or choose to add general feedback (under More Options).
- Checkmark the correct answer(s).

Create Multiple Choice Question

*Title:

Question text:

Use HTML | Insert equation:

Image:

Image Title:

Answers

Select mode: One answer
Select the Correct response check box for the correct answer. You can enter your own value in the Value (%) text box.

Multiple answers
Select the Correct response check box for each correct answer. A number of correct responses, will be attributed. You can enter your own value in the Value (%) text boxes, but one answer combination must add up to 100%.

Answer 1: Correct response | Value (%):

Use HTML

- Decide on the Question Settings. It is recommended that you choose 'letters' for your answer layout and randomize the answers.

Settings

Answer layout: Vertical / Horizontal

Answer labels: Numbers / Letters

Randomize answer ordering: Yes / No

Grading scheme: Cumulative / All or nothing

Allow negative score: Yes / No

- Expand the More Options and create / select a category for the question. Grouping questions into categories is recommended.
- Save the question.

Paragraph (free-form / essay) question

- Type in the question title, text.
- Type in any prompts (student will see these) into the pre-fill answer box.
- Type feedback into Sample Correct answer box (student will see this after submitting the assessment).
- Select other settings as desired.
- Select More Options and categorize the question.

Fill in the Blank question

- Type in the question title, text. Follow the example closely. Example: '*Roses are [red] Violets are [blue]*'. will result in '*Roses are _____ and violets are _____*'.
- Click on Generate Answers.
- Type in % of points for each answer. Choose to add alternate answers if there is more than one correct response. The % must add up to 100.
- Select More Options and categorize the question.

Matching question

- Type in the question title, text.
- Type in the matching pairs. Choose to type in additional wrong answers if you'd like to have extras in the drop down selection box.

Matching pairs

Column 1: Displayed in a fixed order.

Column format: Short Answer Long Answer

Use HTML

Arizona matches Phoenix

Oregon matches Salem

Washington matches Olympia

Alabama matches Montgomery

_____ matches Annapolis

_____ matches Raleigh

Column 2: Order

Column format: Use HTML

- Select other settings as desired.
- Select More Options and categorize the question.