



LMS (WebCT) Fundamentals Workshop

CTL Website for detailed workshop information and step-by-step guides

<http://ctl.mc.maricopa.edu>, Click on the WebCT link at the left under QuickLinks

Workshop Overview

This hands-on workshop will introduce participants to WebCT, a web-based course management system that can be used for online course delivery or in-person course support. Attend this workshop to gain an understanding of fundamental processes and procedures within WebCT including file upload and management, learning modules, content creation, and content links.

Outcomes

After attending this workshop participants shall be able to:

- Create a WebCT development course and WebCT live course shell at Mesa Community College and describe the differences between a developmental and live course
- Login and access a WebCT course through the MCC portal and run the browser checker
- Navigate and access options under different roles within the WebCT environment (Build tab, Teach tab, Student View tab)
- Add structure, content, and tools to a WebCT course
- Modify and remove content or tools within a WebCT course
- Selectively release content and/or hide content within a WebCT course
- Backup and copy content and data to ensure access to WebCT for future

Workshop Assessment and Evaluation

If you are taking this workshop for either FPG or Café Credits, you must take the course assessment and evaluation. It is located at: <http://tinyurl.com/5hylh9>

FPG Evaluation Form

Full Time faculty that have completed this workshop as part of the LMS Series for FPG credit must submit their FPG application form at the completion of the entire workshop series. To find out more about how to submit your FPG form go to: http://www.mcli.dist.maricopa.edu/fpg/internal_conf.html

Café Credit

Adjunct faculty that have completed this workshop and would like to receive Café credit for it should refer to the information at:

http://ctl.mc.maricopa.edu/_programs/cafe/tracking_form/index.html

Where to go for help?

Contact the Center for Teaching & Learning at ctl@mcmail.maricopa.edu or by phone at (480) 461-7331 for help or to schedule an appointment to answer questions regarding materials presented in this workshop.