

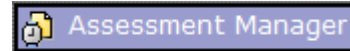
Resetting a Quiz in WebCT

If a student for some reason needs to retake a quiz within your course, you may choose to Reset a Quiz (student did poorly, student had technical issues, etc.)

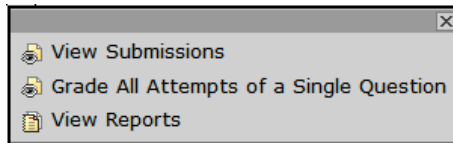
Resetting a Quiz

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- 1) From the **Teach** tab, select Assessment Manager.



- 2) From the quiz that you want to reset, click the quiz **ActionLink**
- 3) From the **ActionLink** drop down menu, click **View Submissions**.



- 4) In this view you will see the Student's attempts, grade, and time.
- 5) If you want to reset a single attempt, click the **ActionLink** next to the Attempt(1) you want to reset.

<input type="checkbox"/> Name ↑	Grade Out of 11	Attempt	Score Out of
<input type="checkbox"/> Student 2403243001, Demo ▾	5	View Attempt 1 View Attempt 2	5
<input checked="" type="checkbox"/> Reset Entire Submission		<input checked="" type="checkbox"/> Reset Attempt	

- 6) Click **Reset Attempt**



- 7) You will get a pop-up message to make sure you want to reset, click **OK**.
- 8) If you want to reset the student's entire submission, check the student's name and click **Reset Entire Submission** button.



You will get a pop-up message to make sure you want to reset, click **OK**.

Note: When resetting a quiz make sure that the availability date is changed to reflect the new submission.